

## POLICY AND PERFORMANCE PORTFOLIO HOLDER'S MEETING

THURSDAY, 26 JANUARY 2012

### DECISIONS

Set out below is a summary of the decisions taken at the Policy and Performance Portfolio Holder's Meeting held on Thursday, 26 January 2012. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Maggie Jennings.

#### 1. CAPITAL AND REVENUE ESTIMATES FOR THE POLICY & PERFORMANCE PORTFOLIO

##### **Not subject to the Call-in procedure**

The Policy & Performance Portfolio Holder,

(a) endorsed the 2011-12 revised and the 2012-13 Revenue Estimates relating to services within the Policy & Performance Portfolio and recommended them for consideration by Cabinet and Council, and

(b) noted the Capital Estimates approved at the Finance & Staffing Portfolio Holder meeting in December.

**Other Options Considered:** To reject the 2011-12 revised and 2012-13 original revenue estimates.

**Reason For Decision:** The draft estimates for all services of the Council require consideration and endorsement by Portfolio Holders for presentation to Cabinet and Council.

#### 2. BAR HILL: DESIGNATED PUBLIC PLACE ORDER

The Portfolio Holder **AGREED** to keep the Bar Hill Designated Public Place Order (DPPO) in place, and close the Task and Finish Group set up to review it.

**Other Options Considered:** To revoke the DPPO

**Reason For Decision:** The views of local representatives were taken into account by the Portfolio Holder.

#### 3. CONTACT CENTRE OPENING HOURS PROPOSAL

The Portfolio Holder **APPROVED** the proposed reduction in contact centre opening hours from the current Monday to Friday 8am to 8pm and Saturday 9am to 1pm, to Monday to Friday 8am to 6pm and Saturday 9am to 1pm (no change to the Saturday service).

**Other Options Considered:** To reject the proposal and the subsequent £15,000 reduction in funding requirements.

**Reasons For Decision:**

- (a) Cambridgeshire County Council's Cabinet had agreed further 2011/12 budget reductions for the contact centre service.
- (b) To ensure service delivery to the reduced budget.
- (c) The reduced opening hours would result in a reduction in resource requirements to deliver the service and a £15,000 cost reduction for this Council during the 2012/13 fiscal year.

**4. COMPLIMENTS, COMMENTS AND COMPLAINTS POLICY - LEARNING FROM FEEDBACK**

The Portfolio Holder **AGREED** that the Scrutiny & Overview Committee be given the responses contained in paragraphs 10 and 11 of the covering report.

**Other Options Considered:** None

**Reason For Decision:** The recommendation aimed to make constructive use of the input supplied by the Scrutiny & Overview Committee in the most efficient way.

**5. REMOVABLE MEDIA POLICY**

The Portfolio Holder **ENDORSED** the Removable Media Policy.

**Other Options Considered:** None

**Reason For Decision:** To prevent the unauthorised disclosure, removal, destruction, loss or theft of Council data.

**6. DATA QUALITY POLICY**

The Portfolio Holder **ENDORSED** the Data Quality Policy for all employees and Members of South Cambridgeshire District Council.

**Other Options Considered:** None

**Reason For Decision:** To ensure that all data produced is accurate and held securely.